



EXHIBITION FORM

Technical Exhibition Stall Rent Details

S.No	Stall Type.	Stall Size(in Mtrs.)	Amount(Rs) / Per Stall
1.	Platinum 	3x3 Mtrs	Rs 2,70,000/- + 18% GST
2.	Gold 	3x3 Mtrs	Rs 2,25,000/- + 18% GST
3.	Silver 	3x3 Mtrs	Rs 1,80,000/- + 18% GST
4.	OTS 	10x10 Mtrs (With 6x6 Mtrs Pagoda)	Rs 6,00,000/- + 18% GST

Important Dates

S.No	Particulars	Date
1.	Submission of exhibition registration form Along with booking amount	30th Oct, 2025
2.	Allotment of stalls (Against full payment of stall & souvenir)	In Process
3.	Final release of exhibitors list	31st Oct, 2025

Chairman Technical Exhibition Committee

tech_exhi@84ircodisha.in

Local Organising Secretary

los@84ircodisha.in | los84thircbhubaneswar2025@gmail.com

Consultant Office

secretariat@84ircodisha.in



www.84ircodisha.in



Technical Exhibition Registration Form

CORPORATE IRC MEMBERSHIP NO.

Display Company Name on Facia (Capital Letters): _____

Contact Person Name: _____

Email: _____

Mobile: _____ Company GST No.: _____ (Attach Copy)

Display Company Name on Facia (Capital Letters as per GST): _____

Registered Address of the Company as per GST: _____

City: _____ Pin Code: _____ State: _____

Telephone: _____ Mobile No.: _____

Email: _____

Preferred Stall No.: (Please Mention Three Stall Preference)

Option No.1:

Option No.2:

Option No.3:

Stall Number

Stall Number

Stall Number

For RTGS / NEFT / UPI Bank Details

Name of the Bank	State Bank of India, IDCO Towers Bhubaneswar
Payee Name	LOS FOR 84TH ANNUAL SESSION OF INDIAN ROAD CONGRESS
Account No.	44232042235
IFSC Code	SBIN0007891
MICR	751002007
PAN No.	AAALL1400H
GST Number	21AAALL1400H1ZW



Technical Exhibition Terms & Conditions

1. Compulsory IRC corporate membership is required for company to have a stall in 84th Annual Session of the Indian Roads Congress, Bhubaneswar.
2. It is Mandatory for Exhibitors to Purchase an Advertisement in the Souvenir (See Page 4), and the payment for advertisement in the souvenir should be paid at the time of booking the stall.
3. The organizers will provide a basic shell scheme booth structure with 1 table, 2 chairs, plug point, 3 spot lights & 1 dustbin.
4. For OTS (Open to sky) Stalls, the organizers will provide a 6m X 6m Pagoda with 2 tables, 4 chairs, 5 amp 3 power points, 2 mist fans & 2 dustbins.
5. The organizers reserve the right to rearrange the floor plan or any part of it/Stall layout arrangement without prior notice.
6. Use of special signage & lighting is permitted to all exhibitors at their own cost with permission of the organizers.
7. Additional amenities such as telephone lines, internet facilities, broadband data services, special electric connection, special lighting, additional furnishing, audio visual and hired manpower can be arranged by the exhibitors at their own cost with approval of the LOS / Chairman of the Technical Exhibition Committee.
8. Workers of the exhibitors will only be allowed inside the venue on submission of their valid Identity Proof as per government norms.
9. All displays items must confirm in all respects to applicable safety, health, bio hazard and fire codes & standard regulations as per Government of ODISHA.
10. Public address and amplifying devices that project sound beyond the exhibition booth is not permitted.
11. All exhibitors must insure their exhibits and equipments against theft, fire & damage due to natural calamities. The organizer will not bear any insurance charges.
12. Booking of exhibition space once made cannot be cancelled and amount deposited can not be refunded.
13. Exhibitors cannot serve any eatables/snacks and drinks/beverages inside the exhibition area.
14. Exhibitors need to ensure that the exhibition area occupied should be neat & clean and any unwanted material should not be stored inside the exhibition area.
15. Organizers reserve the right to cancel the booking in case of non-payment of the balance amount within the stipulated time period.
16. Payment terms
 - Minimum 50% amount to be paid at the time of Booking & allotment will be confirmed after the receipt of balance amount.
 - Please note that the booking amount is Non-Refundable.
17. Fabrication of stall should be done by the Vendors duly approved by the LOS/Chairman of the Technical Exhibition Committee.
18. Request for multiple allotment of stalls will be done on priority basis & part of a stall & common space cannot be allotted.



SOUVENIR

Advertisement tariff for 84th Annual Session of the Indian Roads Congress

Advertisement Charges in Color Page		Status
Outside Back Cover (Print area 24cm x 17cm)	Rs.3,50,000/- + 5% GST	☐
Inside Front Cover (Print area 24cm x 17cm)	Rs.2,50,000/- + 5% GST	☐
Inside Back Cover (Print area 24cm x 17cm)	Rs.1,80,000/- + 5% GST	☐
Full Page (Print area 24cm x 17cm)	Rs.1,20,000/- + 5% GST	☐
Half Page (Print area 12cm x 17cm)	Rs.75,000/- + 5% GST	☐
Note: Position will be allotted on First come First serve basis. Provide PDF/CDR/AI File of the Advertisement		

IRC Payment Details

Account Holder Name	Indian Roads Congress
Bank Name	Canara Bank
Account No.	90092140000352
Type of Account	Saving Account
IFSC Code	CNRB0019009
BRANCH CODE	19009 (R.K PURAM)
MICR CODE	110015393
SWIFT CODE	CNRBINBBBFD
IRC PAN NO.	AAATI3600C
IRC TAN NO.	DELI04517C
IRC GST NO.	07AAATI3600C1ZD
IRC EMAIL ID	ircfinance2017@gmail.com

For Advertisement Booking

Shri Rajneesh Katoch

+91 70781 93056



Technical Exhibition Payment

	Stall Payment Details	Souvenir Payment Details
Amount deposited		
Transaction ID		
Bank Name		
Account No.		
Date		

***Only online payment through NEFT / RTGS / UPI will be accepted.
No offline payment is permissible.**

TECHNICAL EXHIBITION & SEMINAR COMMITTEE

Er. Rama Chandra Sethi (Chairman)

+91 94371 11283

E-mail Id: tech_exhi@84ircodisha.in

Consultant Office (Meraki)

Girija Kumar Mishra: +91 89263 03440

Twinkle Mongia: +91 89263 13440

secretariat@84ircodisha.in

***All requests should be submitted before 30th Oct, 2025**



Venue Layout

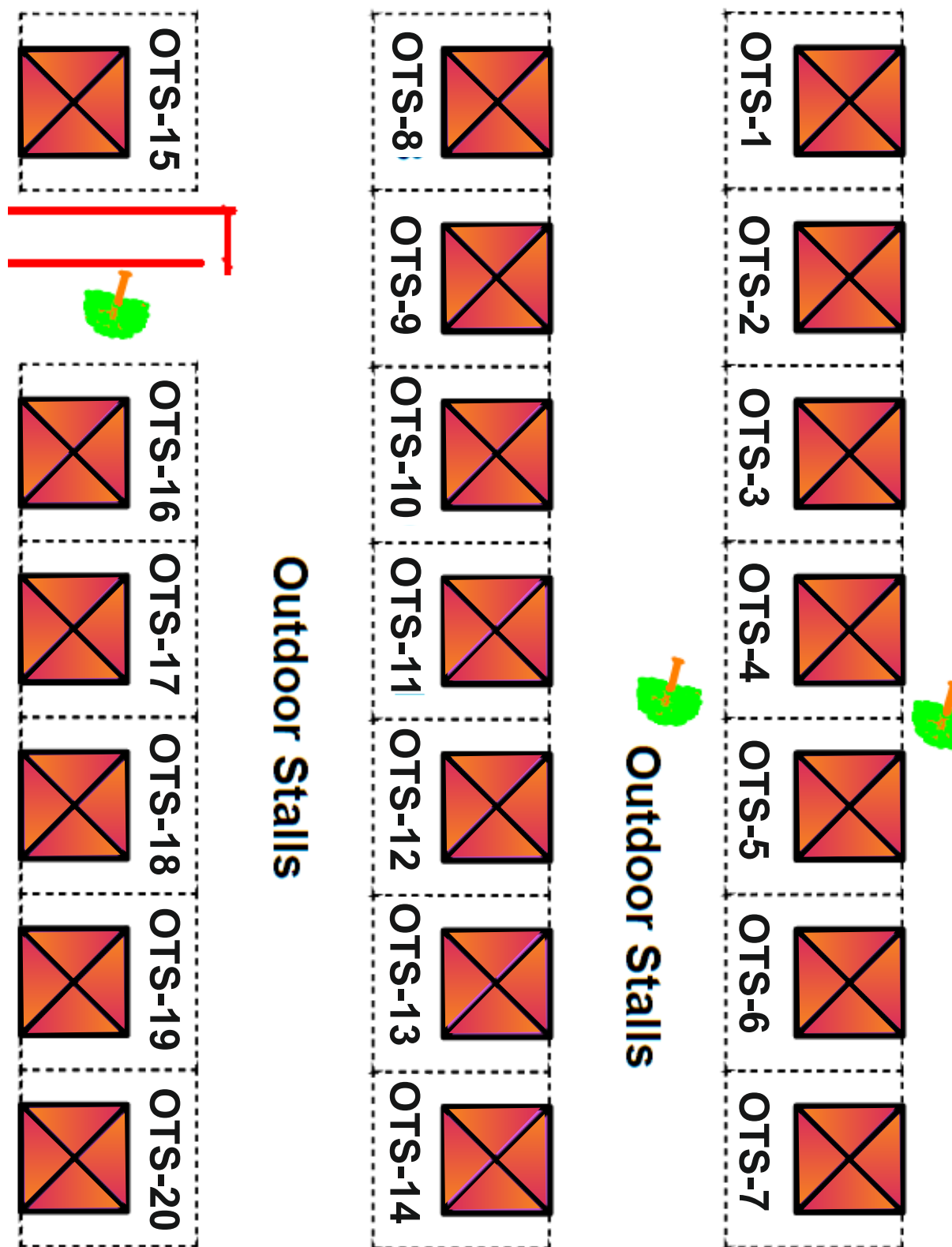
PROPOSED LAYOUT FOR IRC (84th ANNUAL SESSION OF INDIAN ROADS CONGRESS)-2025



Sr. No	Element	Size
2A	Inaugural Hall (1 no)	40M X 120M
2B	Artist Green Room (1 no)	10M X 10M
2C	VIP Lounge (1 no)	20M X 20M
3	Exhibition Hall (1 no)	50M X 120M
4	OTS Stall (20 nos)	10M X 10M
5	Exhibitor Registration (1 no)	6M X 6M
6A	Technical Session Hall 1 (1 no)	30M X 40M
6B	Technical Session Hall 2 (1 no)	30M X 40M
7A	VIP Dining Area (1 no)	30M X 40M
7B	Senior Officers Delegate Dining Area (1 no)	30M X 60M
7C	Junior Officers & Other Delegate Dining Area (1 no)	30M X 60M
7D	Medical (1 no) & Store Area for (1 no)	15M X 40M
8	Medical (1 no)	6M X 6M & 3M X 3M
9	Council Meeting Hall (1 no)	20M X 30M
10	Accommodation & Transportation (1 no)	10M X 10M
11	Post Session Tour (1 no)	6M X 6M
12	Registration, IRC Membership, IRC Publication & Delegates Visa Distribution (1 no)	30M X 60M
13	Media Lounge (1 no)	10M X 10M
14	Staff Office (1 no)	15M X 15M
15	Event Consultant Office (1 no)	15M X 15M
16	Store Room (1 no)	10M X 10M
17A	Supporting Staff Food Area (1 no)	20M X 30M
17B	Supporting Staff Kitchen & Store Area (1 no)	20M X 15M
18	Catering Committee & Lbs Office (1 no)	20M X 20M
19	IRC Office (1 no)	20M X 20M
20	Ladies Committee (1 no)	20M X 40M
Others Areas		
	Police Pagoda(8 nos)	3M X 3M
	Fire Brigade Pagoda(3 nos)	3M X 3M
	CTV Surveillance Room(1 no)	3M X 3M
	Security Staff(4 nos)	3M X 3M
	Drinking Water Station(2 nos)	3M X 3M
	Toilets(2 nos)	6M X 50M
	Toilets(1 nos)	6M X 20M
	Outside Areas(3 nos)	3M X 3M
	VIP Parking(1 nos)	3M X 3M
	Shelter Area(2 nos)	4 Chairs+Per Seating Area
	Help Desks (7 nos)	3M X 3M



Outdoor Stalls Layout





For Any Additional Requirements

S.No	Items	Quantity
1.		
2.		
3.		
4..		
5.		

For Self Fabrication Stall Design

Consultant Office (Meraki)

Girija Kumar Mishra: +91 89263 03440

Twinkle Mongia: +91 89263 13440

secretariat@84ircodisha.in

*All requests should be submitted before 22nd of Oct, 2025.

*Any additional requirements will be chargeable.